

Executive Meeting
October 18, 2019

Meeting starts 5:48pm

In attendance: Tamara (Zoom), Raj, Keegan, Tony

Regrets: Freada, GG

- Tamara reads agenda
- Tabled regulation and committee report
Motion to Table – Raj, seconded by Keegan. Unanimous yes.
- Tabled minutes of previous meeting due to time constraints of meeting attendees.

Item: Secretary duties

- Requests for AGM minutes/AGM package/providing access to recorder. Tony has emailed secretary numerous times to discuss however there has been no response. He has emailed the RVP for guidance and procedures.

Question to chair: Raj asks if there's procedures to remove the current secretary, or anyone else from current executive positions. Tony advises there is not however the duties can be reassigned to other executive members.

Discussion regarding reassigning secretary duties follows:

- Keegan asks how many times Tony has asked secretary for the following items:
 - o Unfinished business that is tabled
 - o AGM minutes/recording
 - o June 24th executive meeting minutes
 - o AGM package (also requested by Greg)
 - o Agendas of previous executive meetings
 - o Attendance for current executive meetings (even through ZOOM)
- Tony advises he has asked numerous times. He has not received a response.

Tamara motions to reassign secretary duties to the executive. Raj seconds. Unanimous yes.

Discussion follows regarding a callout for the third VP who can take on secretary duties. Tamara advises she can put together a list of duties expected from a secretary to be posted on the callout.

Item: Adding members to bylaw committee.

- Keegan advises that Stephen Uhl has expressed interest in joining the bylaw committee.
 - o Keegan motions. Tamara seconds. Unanimous yes to add Stephen.

Item: Adding members to call centre committee.

- Keegan advises members to put forth are Abou Bha (level 2), Adam Dobirstien (team leader), Brittany Brazeau (Admin), Justina Carpendale (new employee), Victoria Draycott. They are all ready and willing to meet by the end of October. They were chosen for their varied backgrounds (level 2s, TLs, etc).

- Keegan motion to add the above-noted members. Raj seconds. Unanimous yes.

Item: Adding members to OSH committee.

- Tony advises that Oksana Northwood and Robert Seabrook have expressed interest in joining the OSH committee. The employee co-chair of the OSH committee has advised that they need a wider representation at their meetings and they have picked these two individuals to be added.
- No concerns expressed by meeting attendees. Keegan motions to add these two members. Tamara seconds. Unanimous yes.

Item: October 30th rally.

- Raj advises he will plantgate flyers to promote the solidarity rally on October 30th, approximate time being at 2pm. He will request vacation on October 30th to get set up for the rally. The flyers will have a checkbox indicating t-shirt sizes that members could return to executive members in exchange for a T-shirt. The rally will have coffee/treats/etc. Tony advises there is lots of swag in the union room to give away at the rally.

Item: Communication Committee Report

- Raj shares the report prepared for the communication committee (please note: this report has a typographical error, it is missing Keegan Gibson listed as a committee member).
- The report requests that the executive make a decision at this meeting as to what will be done to the “old” Facebook group.
 - Tony advises that he will create a post on the old group advising those who are on there that ownership of the group has migrated
- The report mentions expenses incurred for the website (less than \$40)
- Tamara motions that current expenses incurred by the communication committee be presented and reimbursed to the committee. Keegan seconded. Unanimous yes.

Item: UMC discussion

- Raj asks if there are any roundtable item suggestions.
 - Tamara mentions that collections officers are not being given acting opportunities despite being on their ILPs.
 - Tamara mentions that compressed days off are being restricted for collections officer (only allowed one a week, not allowed during Christmas time).
 - Keegan emphasizes that issues regarding staffing re-design be brought up
 - Raj suggests that perhaps we could discuss job shadowing opportunities for call centre employees so that they can get some experience with how other departments operate

Item: Review proposed amendment for regulation one

- Keegan has sent an email to the executive with a suggested amendment to the regulation. Tabled until next meeting.

It was decided through informal discussion that the next meeting will happen via ZOOM on 23rd at 4:30pm.

Keegan motions to adjourn meeting. Raj seconds.

Meeting adjourned at 6:45pm.