

Meeting starts: 7:20pm

Location: MS Teams

In attendance: Raj Natarajan, Tony McFetridge, GG Ramji, Bernard Brasen

Previous Minutes

Raj motions to accept the minutes of 2023-08-03. Bernard seconds. Passes unanimously.

Raj motions to adopt the agenda. Bernard seconds. Passes unanimously.

Presidents Conference Observers

The observer list for UTE Presidents' Conference is to be submitted to UTE National by Aug 28, 2023. The conference is from September 21-23. It would cost approximately \$3,000/observer.

Raj motions that the local send 2 observers (Raj and GG) to the Presidents' Conference. A travel grant of \$1,450.00 and a stipend of \$500.00 has been provided to offset costs, the remainder of the costs will be incurred by the local. GG seconds. Passes unanimously.

Rocky Mountain Region Training Suggestions

A request was received from the new Regional RVP (Kevin Welgush) to submit a list of specific training needs for the local.

The following ideas were put forward:

- A course that provides guidance on how best to approach Long Term Disability, as the employer does not always seem to suggest the best possible sick leave options to members.
- LOAT (UTE Local Officers Advanced Training Course) for current Executive members who have not yet taken it.
- Bylaw and Resolution writing workshops. The recent PSAC and UTE Triennial conventions have highlighted the importance of having careful/intentional/specific phrasing when dealing with bylaws and resolutions.
- A course that provides updated information and training on the accommodations process when dealing with the EIRTW team (Early Intervention and Return to Work).

Hardware Upgrades

UTE IT Consultant Alex Thon has recommended upgrades to the local's computer hardware as they do not meet the minimum system requirements for MS Teams and MS Office 365. Tony advises that the one laptop that is currently used by the local is quite slow due to limited RAM and the inability to make any upgrades. The desktop as well has an older processor and is quite slow.

Raj motions that the local purchase two new laptops (for use by the Treasurer and the Secretary) and one desktop (to be placed in the union room in the Canada Place atrium). A \$1,500 budget was allocated at the 2019 AGM for computer upgrades and only about \$500 of this amount has been spent so far. The remainder can be used to fund these much needed upgrades. The local has also spent minimal amounts on technology related needs since then. Bernard seconds. Passes unanimously.

Local Executive Callout

There is now a vacancy for the 1st Vice-President position as Brother Keegan Gibson has accepted a position that is now represented by PIPSC. The local Executive sends their best wishes and love as he will be dearly missed.

There are also existing vacancies for the Chief Shop Steward and the 3rd Vice-President positions.

Raj motions that the local Executive do a callout for these vacant positions to provide opportunities for our members to gain valuable experience on the local Executive. GG seconds. Passes unanimously.

AGM Committee

The AGM Committee is now comprised of the following members:

- Raj Natarajan (Chair)
- Tony McFetridge (Local President, ex-officio member of all committees)
- GG Ramji
- Linda Bhatti
- Corie McGaughey
- Bernard Brasen

Review Bylaws and Regulations

Bylaw #12 was reviewed for potential changes/amendments. It was decided that the bylaw is effectively phrased as it is currently written and no further changes were suggested.

BYLAW 12: Amendments to Local Bylaws

- 1) A Notice of Motion of any amendment proposed must be posted for at least thirty (30) days prior to the date of the AGM; and that said proposed amendment(s) be dated on the day of posting, and witnessed by another party.*
- 2) The text of the proposed amendment(s) must be included in the Notice of Motion posted.*
- 3) A two-thirds (2/3) majority vote of the members present at the meeting shall be required to pass the amendment and, if passed, it shall be effective immediately.*

The local Executive will endeavor to review at least 1 bylaw at every Executive meeting moving forward.

Marguerite Stonehouse Memorial Scholarship

The scholarship has not been administered since 2021 due to Covid/other local priorities. A scholarship committee will be re-established so that applications can be made for the Fall 2023/Winter 2024 period. The website has been updated with a link to the application.

Next Meeting

The next Executive meeting is tentatively scheduled for September 14, 2023.

Raj motions to adjourn the meeting. GG seconds. Passes unanimously.

Meeting adjourned at 9:40pm