



30025 Local Executives Meeting

- ❖ <https://www.ute-sei.org/en/about/locals/local-30025>
- ❖ <https://www.ute-edmonton.ca/>

The virtual meeting of Union of Taxation Employees (UTE) Local (30025) Executives was scheduled for 15-Dec-2025.

Attendance:

S/N	Name	Position	Remarks
1	Tony McFetridge	President	
2	Imy Bhatti	1 st Vice President	
3	Earl Prusak	2 nd Vice President	
4	Shrina Patel	3 rd Vice President	
5	Corie McGaughey	Member at Large	
6	Dawn Malin	Chief Shop Steward	

Absence/Regrets:

S/N	Name	Position	Remarks
1	Adedayo Ojeleye	Secretary	
2	Gulam Ramji (GG)	Treasurer	

In the absence of the Secretary, the Member at Large & Shop Steward Officer stood in as the minutes taker for the meeting.

Call to Order

The virtual meeting presided by the President was called to order at about 7:05pm (MST).

Agenda

1. Welcome and Opening Remark
2. Land acknowledgement
3. Adoption of Agenda
4. Adoption of previous Meeting Minutes
5. Membership celebration event proposal
6. 2026 AGM
7. Round table

8. Next meeting
9. Any other Business
10. Closing / Adjournment

Motion: Earl motioned to adopt the agenda.

Seconded by: Shrina.

Outcome: Motion passed unanimously.

Membership Celebration event proposal

Corie confirmed that the executive received the membership celebration proposal, developed in response to members' strong support for a special union-family-oriented event, as voted at the last AGM. Corie summarized key elements of the vision, including:

- Tentative date and centrally located, fully accessible venue
- Participant registration process
- Menu and planned activities
- Associated costs

The proposal also noted that venue staff are unionized. Imy thanked Corie for coordinating these efforts.

2026 AGM

The executive discussed strategies to maximize registration and attendance reliability, given the costs and limited spots. Consensus aligned with the AGM approach:

- a. Implement a clear registration system (first-come, first-served)
 - b. Request a refundable monetary deposit
 - c. Require registrants to reaffirm attendance a few days prior to the event
- ❖ Tony proposed adding an optional charitable donation to the process.
 - ❖ Shrina asked about venue capacity. Consensus was the venue size is comparable to the AGM venue, where attendance historically has not reached half-capacity. Corie cautioned that, since this is our first union event outside of the AGM or worksite in a long time, uptake is uncertain but could exceed AGM attendance. Tony suggested that if registration reaches capacity, we could consider hosting a second event. Corie will also follow up with the venue to explore flexibility or alternative options to maximize capacity.
 - ❖ Corie shared catering quotes, noting that caterer is more expensive than the AGM caterer. However, as a starting point, the menu was designed to align with the AGM budget. The consensus was that the menu variety is good, but portion sizes seemed light. Corie will request increased volume and an updated quote.

Earl asked about next steps. Tony advised that, pending approval of the motion to proceed, we will:

- Make a deposit on the venue and Corie will follow up on venue capacity and catering adjustments. However, further planning details will be tabled until the new year.

Motion: lmy motioned to vote on moving forward with the proposal.

Seconded by: Shrina.

Outcome: Motioned to carried unanimously.

Round table

The executive facilitated an introduction icebreaker to welcome our incoming chief shop steward, Dawn.

Next meeting

The executive agreed to meet early January to continue planning for the member celebration event. Dates to be set soon.

Adjournment

Motion: Corie moved to adjourn the meeting.

Seconded by: Earl

Outcome: Motion carried unanimously.

The meeting came to end at 8:12 PM (Mountain Time) as the executive no longer had quorum due to technical difficulties.

Corie McGaughey

Member at Large & Shop Steward

UTE 30025