



## 30025 Local Executives Meeting

- ❖ <https://www.ute-sei.org/en/about/locals/local-30025>
- ❖ <https://www.ute-edmonton.ca/>

The virtual meeting of Union of Taxation Employees (UTE) Local (30025) Executives was scheduled for 12-Feb-2026.

### Attendance:

S/N	Name	Position	Remarks
1	Tony McFetridge	President	
2	Imy Bhatti	1 <sup>st</sup> Vice President	
3	Shrina Patel	3 <sup>rd</sup> Vice President	
4	Adedayo Ojeleye	General Secretary	
5	Corie McGaughey	Member at Large	
6	Dawn Malin	Chief Shop Steward	

### Absence/Regrets:

S/N	Name	Position	Remarks
1	Earl Prusak	2 <sup>nd</sup> Vice President	
2	Gulam Ramji (GG)	Treasurer	

### Call to Order

The virtual meeting presided by the President was called to order at about 7:15pm (MST).

### Agenda:

- ❖ Welcome and Opening Remark
- ❖ Land Acknowledgement
- ❖ Adoption of Agenda
- ❖ Adoption of previous meeting minutes:
  - a. 15-Jan-2026 and
  - b. 16-Dec-2025
  - c. 1-Dec-2025
- ❖ Matter Arising:
- ❖ Local 30025 Membership records
- ❖ Local 30025 AGM:
  - a. AGM checklist and roles and responsibilities and

- b. Meet and Greet Executive Members
- ❖ PSAC Triennial Conference - 4 Delegates + up to 3 Observers slots (National pays) as Alternates (to be ratified at the AGM)
- ❖ UTE Triennial Convention - 4 Delegates + up to 3 Observers slots (National pays) as Alternates (to be ratified at the AGM)
- ❖ Any other Business
  - a. Laptop purchased
- ❖ Adjournment

The President welcomed every Board member in his opening remark while the Land Acknowledgement was delivered by the Secretary as requested by the Chair.

**Motion:** The Chief Shop Steward moved a motion for Adoption of Agenda which was second by the Member at Large. The motion was *Carried unanimously*.

- Though an observation was raised by the President before the adoption of the Agenda stating that the meeting for 1-Dec-2025 did not hold due to an inability to form a quorum and was seconded by Members at Large and carried unanimously.

While **Motions** for Adoption of previous Meetings Minutes were done in the following order:

- a. Minutes of 15-Jan-2026, the Chief Shop Steward moved a motion to adopt the minutes which was seconded by the 3<sup>rd</sup> Vice President and was unanimously carried by all.
- b. Minutes of 16-Dec-2025, the 3<sup>rd</sup> Vice President moved a motion to adopt the minutes which was seconded by the Chief Shop Steward and was unanimously carried by all.

### **Matters Arising**

- ❖ Local 30025 Membership Records: The President reported that UTE National listed 779 members in good standing.
  - Approx. 150 members are not currently paying dues (LWOP, LTD, etc.).
  - 60 new call-centre hires will appear on the roll in ~3 months.
- ❖ Local 30025 AGM Planning: The President informed fellow Board members about the Venue Challenges
  - Norwood Legion cancelled all bookings due to challenges it is facing with its HQ.
  - New venue required; options discussed:
    - Muttart Conservatory,
    - Downtown Library,
    - Other Legions,
    - Canadian Armed Forces Mess Hall, Roper Road

Important parts of any location that will be used, parking and accessibility were emphasized and looked into.

- Member Survey on AGM Format
  - It was discussed that a member poll should be created to determine preferences like location, parking, dinner timing etc
  - Action: Corie volunteered to prepare/design a poll and circulate the poll which everyone agreed to.
- AGM Ticket Fee
  - Discussion on whether to charge \$10 or \$20 refundable deposit.

**Motion (amend Deposit to \$20):** The Chief Shop Steward moved a motion for the charge of \$20 for the AGM which was second by the 1<sup>st</sup> Vice President. Seeing no one was in favor, the motion was defeated.

**Motion (set Deposit at \$10):**

The Member at Large moved a motion for the charge of \$10 for the AGM which was second by the Secretary. Considering the debate which gathered favorable acceptance, the motion was unanimously supported.

- Childcare Subsidy
  - The Member at Large moved a motion for the provision of Childcare Subsidy and was seconded by the 1<sup>st</sup> Vice President. The motion was unanimously carried by all.
  - Action: After an extensive discussion, the 1<sup>st</sup> Vice President was saddled with the task of researching PSAC childcare standards and report back.
- AGM Reports: It was agreed that:
  - All executive members must prepare their annual reports.
  - Secretary to send email out and give a deadline for submission.
  - Secretary to compile reports and put in the same format in the AGM package.
  - Printed vs electronic copies to be determined based on registration.
  - Action:
    - All Executives are expected to submit reports ASAP.
    - Secretary to compile reports, format, and prepare print/electronic packages.
- **Meet & Greet – Executive Visibility**
  - It was agreed that Pre-AGM meet-and-greet to be held at Manulife and Canada Place.
  - Popcorn, snacks, and engagement activities planned are suggested to be part of the event for members.
  - Agreed dates to be decided though sometimes in March 2026 before the AGM
  - Action: Tony to coordinate room bookings and schedule.

❖ **PSAC Triennial Conference (5-7 June, 2026) in Calgary**

- The President clearly stated the number of people needed as follows:

- Local entitled to 4 delegates + up to 3 observers (though observers serve as alternates).
  - The President further stated that the observers that serve as alternates are to be ratified at the AGM.
  - At the same time, discussion on maximizing representation; flexibility is encouraged.
  - Action:
    - All Executives to confirm availability before deadline.
    - The President is to monitor deadlines and follow up.
- ❖ **UTE Triennial Convention (2-25 Jul 2026) in Montréal, QC**
- The President further stated the number of people needed as follows:
    - Local entitled to 4 delegates + up to 3 observers (though observers serve as alternates).
    - It was encouraged to send full executive if possible (up to 3 observers... more observers are never a bad thing).
    - Action:
      - Executives to confirm interest.
      - The President is to prepare list for AGM ratification.
- ❖ **Any Other Business**
- **Margaret Stonehouse Scholarship Payments**
    - The Treasurer prepared the envelopes and mailing certificates)
    - The President is to confirm completion.  
("He is putting them in an envelope today... I will confirm tomorrow.")
    - Action: The President is to verify the mailing.
  - **Laptop Purchase**
    - Some Laptops are in plan for purchase though the decision to go ahead will be approved at the next AGM on March 28, 2026 as scheduled.

### **Adjournment**

At 9:20pm, The Secretary moved for an adjournment of the meeting and was seconded by the Member at Large with unanimous support from everyone present.