



30025 Local Executives Meeting

- ❖ <https://www.ute-sei.org/en/about/locals/local-30025>
- ❖ <https://www.ute-edmonton.ca/>

The virtual meeting of Union of Taxation Employees (UTE) Local (30025) Executives was scheduled for 5-Mar-2026.

Attendance:

S/N	Name	Position	Remarks
1	Tony McFetridge	President	
2	Imy Bhatti	1 st Vice President	
3	Earl Prusak	2 nd Vice President	
4	Shrina Patel	3 rd Vice President	
5	Adedayo Ojeleye	General Secretary	
6	Gulam Ramji (GG)	Treasurer	
7	Dawn Malin	Chief Shop Steward	

Absence/Regrets:

S/N	Name	Position	Remarks
1	Corie McGaughey	Member at Large	

Call to Order

The virtual meeting presided by the President was called to order at about 7:08pm (MST). The President welcomed every Board member in his opening remark while the Secretary delivered the Land Acknowledgement.

The **Agenda** was presented as follows:

- ❖ Welcome and Opening Remark
- ❖ Land Acknowledgement
- ❖ Adoption of Agenda
- ❖ Adoption of previous meeting minutes:
 - a. 29-Jan-2026
 - b. 12-Feb-2026
- ❖ Discussion and approval of 2025 AGM Minutes (held on 15-Mar-2025)
- ❖ Matter Arising:
 - Meet and Greet Executive Members

- Local 30025 Membership records
- Local 30025 AGM:
 - a. Volunteers & Executive
 - b. Reports of Activities from All Executives and
 - c. AGM check list and roles and responsibilities
- ❖ Approvals:
 - a. OHS Committee Member and
 - b. UTE Triennial Convention,
- ❖ Outstanding Reports from Conference & Training:
 - a. Dawn - Equall Opportunities
 - b. Earl - Resolution Writing
 - c. Adedayo - Resolution Writing
 - d. Tony - Resolution Writing
 - e. Tony - Equal Opportunities
- ❖ Any other Business:
 - a. Bylaw & Regulation on Duties of Officers
 - b. New Shop Stewards for Call Center – Manulife
- ❖ Adjournment
- ❖ Closing

Motion for the adoption of the Agenda

- ✓ Moved by the Chief Shop Steward and
- ✓ Seconded by the 1st Vice President

The motion was unanimously carried.

Motion for the adoption of the meeting minutes were moved and approved as follows:

a. 29-Jan-2026

- ✓ Moved by the 1st Vice President and
- ✓ Seconded by the 2nd Vice President

The motion was unanimously carried.

b. 12-Feb-2026

- ✓ Moved by the Chief Shop Steward and
- ✓ Seconded by the 2nd Vice President

The motion was unanimously carried.

c. 15-Mar-2025 (AGM)

- ✓ Moved by the 1st Vice President and
- ✓ Seconded by the Treasurer

The motion was unanimously carried.

❖ Matter Arising:

- Meet and Greet Executive Members
- Local 30025 Membership records
- Local 30025 AGM:
 - d. Volunteers & Executive
 - e. Reports of Activities from All Executives and
 - f. AGM check list and roles and responsibilities

Meet & Greet – Executive Members

The President advised the event is not feasible before AGM due to workload. The 1st Vice President also collaborated this point since 3 Board members will be going to Ottawa for the President's Conference.

The Secretary opined and supported the Motion that still gives us the opportunity to have the Meet & Greet sessions. He further stated that it will facilitate feedback after the AGM.

Motion: *To table the Meet & Greet until Spring (April/May).*

- ✓ Moved by the Chief Shop Steward
- ✓ Seconded by Treasurer

The motion was unanimously carried

Membership Records

The President reported:

- 50 new call-centre employees on the 26th floor
- 45 emails sent
- Invitations to AGM and T-shirt ordering sent.
- New hires lack PSAC IDs; membership cards will be prepared for AGM.

Local 30025 AGM (March 28, 2026)

Volunteers:

Motion: *To accept Erioluwa Dayoleye as AGM volunteer.*

- ✓ Moved by 1st Vice President
- ✓ Seconded by 3rd Vice President

The motion was unanimously carried

Motion: *To accept Kristen Mangold as AGM volunteer.*

- ✓ Moved by Secretary
- ✓ Seconded by 3rd Vice President

The motion was unanimously carried

Executive Reports

- The President made it known that the Executives are not going to register on Eventbrite due to the fee attached to it. It is given that the Executives will be present at the AGM.
- He further emphasized timely submission of Reports so the Secretary can compile the AGM package.

AGM Logistics

Key points:

- Pop/beverage service will be self-managed; corkage fee \$2.50/person.
- After much discussion, it was decided that the 1st Vice President will provide the DJ for sound/tech support while the Treasurer's son will be a back-up (in case the DJ does not show-up).
- Halal menu available; dietary restrictions to be emailed.
- Additional appetizers may be ordered.

Approvals

✚ OHS Committee Members

Motion: To affirm Kim Turple (Manulife) and Jose Bertrand (Canada Place) as OHS Committee members.

- ✓ Moved by 2nd Vice President
- ✓ Seconded by Secretary

The motion was unanimously carried

✚ UTE Triennial Convention Delegates & Observers

S/N	Name	Selection
1	Tony, Earl, lmy, Dawn	Delegates
2	Adedayo, Shrina, GG	Observers

Motion: To accept the ranked list of Delegates and Observers (and present to the AGM for approval).

- ✓ Moved by: Secretary
- ✓ Seconded by: Treasure

The motion was unanimously carried

A call-out for one additional observer will be issued, capped at 10 submissions, with 150-word limit.

Outstanding Reports from Conferences & Training

- Members with outstanding conference and training to submit reports:

S/N	Name	Conference & Training
1	Dawn Malin	Equal Opportunities
2	Earl Prusak	Resolution Writing
3	Adedayo Ojeleye	Resolution Writing
4	Tony McFetridge	Resolution Writing & Equal Opportunities

Any other Business

✚ Regulation on Duties of Officers

The 1st Vice President will draft a new regulation to replace the deleted bylaw.

✚ New Shop Steward - Call Centre

Candidate: Eureka Ismeet

Bilingual, completed TUB, registered for grievance handling.

Motion: To appoint Eureka Ismeet as Shop Steward.

- ✓ Moved by Chief Shop Steward
- ✓ Seconded by 3rd Vice President

The motion was unanimously carried

Adjournment

At 9:15pm, The Chief Shop Steward moved for an adjournment of the meeting and was seconded by the Secretary with unanimous support from everyone present.