



# 30025 Local Executives Meeting

- ❖ <https://www.ute-sei.org/en/about/locals/local-30025>
- ❖ <https://www.ute-edmonton.ca/>

The virtual meeting of Union of Taxation Employees (UTE) Local (30025) Executives was scheduled for 16-Apr-2026.

## Attendance:

S/N	Name	Position	Remarks
1	Tony McFetridge	President	
2	Imy Bhatti	1 <sup>st</sup> Vice President	
3	Earl Prusak	2 <sup>nd</sup> Vice President	
4	Shrina Patel	3 <sup>rd</sup> Vice President	
5	Adedayo Ojeleye	General Secretary	
6	Corie McGaughey	Member at Large	
7	Dawn Malin	Chief Shop Steward	

## Absence/Regret:

S/N	Name	Position	Remarks
1	Gulam Ramji (GG)	Treasurer	

## Agenda:

- ❖ Call to Order / Welcome and Opening Remark
- ❖ Land Acknowledgement
- ❖ Adoption of Agenda
- ❖ Approval of previous meeting minutes:
  - a. 5-Mar-2026
- ❖ Matter Arising:
  - a. 2026 AGM debrief: Successes & Challenges
  - b. Membership Appreciation Night
  - c. Assigning Committee Chairs
  - d. Determination of the OHS Committee members
  - e. Renewal of Shop Stewards term
- ❖ Any other Business
- ❖ Adjournment
- ❖ Closing

### **Call to Order**

The virtual meeting presided by the President, Tony was called to order at about 7:10pm (MST). The President welcomed every Board member in his opening remark.

### **Call to Order / Welcome and Opening Remarks**

The virtual meeting presided by the President was called to order at 7:08 pm (MST). He welcomed every Board member in his opening remark and congratulated all for been re-elected on a three (3) year term and expressed appreciation for everyone's commitment.

**Land Acknowledgement** was done by the Secretary.

### **Adoption of Agenda**

The Agenda was presented to everyone for its review and adoption. **Motion** for the adoption of Agenda was:

- ✓ Moved by the 1<sup>st</sup> Vice President and
- ✓ Seconded by 3<sup>rd</sup> Vice President

Outcome: The motion was unanimously carried

### **Approval of previous meeting minutes**

The Secretary apologized for the late distribution of meeting minutes and acknowledged accessibility concerns raised by the Member at Large. He requested to withdraw the meeting minutes for 24-Feb-2026 and 19-Mar-2026 for revision.

**Consensus:** was reached to remove the two (2) meeting minutes from agenda for revision.

**Motion:** To approve the 5-Mar-2026 minutes.

- ✓ Moved by 2<sup>nd</sup> Vice President and
- ✓ Seconded by 3<sup>rd</sup> Vice President

Outcome: The motion was unanimously carried

### **Matter Arising:**

#### **❖ 2026 AGM Debrief – Successes & Challenges**

Members discussed successes (venue, food, turnout) and challenges (sound issues, signage, late arrival of DJ, accessibility of documents). Key recommendations for 2027 AGM included:

- Early venue booking
- Hybrid meeting improvements (external cameras)
- AGM planning checklist
- Earlier package preparation
- Accessibility-compliant formatting

#### **❖ Membership Appreciation Night**

The Member at Large's Muttart Conservatory plan was reviewed and supported. The Chief Shop Steward agreed to serve as Event Coordinator with support from Member at Large and others. Members agreed to poll the membership for preferred / tentative dates: 20-Jun-2026, 11-Jul-2026, 15-Aug-2026 or 29-Aug-2026 to be included on UTE-SEI Microsoft form

❖ **Assigning Committee Chairs**

Committee chairs and co-chairs were confirmed for all committees, including:

S/N	Committee	Chair	Co-Chair	Interested
1	Communication	Corie	Dawn	Adedayo
2	Grievance and Harassment	Dawn	Imy	Shrina, Corie
3	Occupational Safety and Health	Tony	Adedayo	
4	Finance	Gulam (GG)		Adedayo
5	Equal Opportunities	Shrina	Imy	
6	Political Action/Mobilization	Imy		Imy
7	Education	Corie		
8	Staffing	Earl		Imy
9	Employee Assistance Program (EAP)			
10	Call Centre Forum	Tony	Dawn	
11	New Employee	Dawn		
12	Bylaws	Imy	Adedayo	Shrina
13	Marguerite Stonehouse Memorial	Corie		Shrina
14	Collective Bargaining	Earl		Imy
15	Events (formerly AGM)	Shrina	Adedayo	Shrina, GG, Dawn, Imy

**Motion** to rename AGM Committee in Regulations 2 to “Events Committee” was:

- ✓ Moved by the 1<sup>st</sup> Vice President and
- ✓ Seconded by the Member at Large

Outcome: The motion was unanimously carried

❖ **Determination of OSH Committee Members**

The President provided a detailed update on the structural conflict with PIPSC regarding committee size limits. The below full list of OSH nominees was approved.

S/N	OHS Committee
1	Adedayo Ojeleye
2	Richard Haggarty
3	Eureka Isemeye
4	Erik Vandenberg
5	Abdifatah Abdullahi Mohamed

<b>6</b>	Freeda Vamvounis-Clarke
<b>7</b>	Shauna McIlwraith
<b>8</b>	Zayleh Kachour
<b>9</b>	Gareth Thomas
<b>10</b>	Christina Bates
<b>11</b>	Yanna Lorence
<b>12</b>	Kevin Pascini
<b>13</b>	Josee Bertrand
<b>14</b>	Kim Turple

**Motion** to approve the OSH Committee membership list presented was:

- ✓ Moved by the Member at Large and
- ✓ Seconded by 1<sup>st</sup> Vice President

Outcome: The motion was unanimously carried

❖ **Renewal of Shop Stewards' Terms**

Motion to move the remaining Agenda items to next meeting was:

- ✓ Moved by the Member at Large and
- ✓ Seconded by 3<sup>rd</sup> Vice President

Outcome: The motion was unanimously carried

Deferred items are:

1. Communications: Emails & WhatsApp
2. Conference & Training:
  - a. Mental Health Course
  - b. UTE Triennial (Delegates & Observers)
3. Dawn to contact all stewards to confirm interest

**Adjournment**

**Motion** to adjourn the meeting was:

- ✓ Moved by the 3<sup>rd</sup> Vice President and
- ✓ Seconded by the Chief Shop Steward

Outcome: The motion was unanimously carried

**Closure**

The meeting came to an end at 9:16pm.