



30025 Local Executives Meeting

- ❖ <https://www.ute-sei.org/en/about/locals/local-30025>
- ❖ <https://www.ute-edmonton.ca/>

The virtual meeting of Union of Taxation Employees (UTE) Local (30025) Executives was scheduled for 30-Apr-2026.

Attendance:

S/N	Name	Position	Remarks
1	Tony McFetridge	President	
2	Imy Bhatti	1 st Vice President	
3	Earl Prusak	2 nd Vice President	
4	Shrina Patel	3 rd Vice President	
5	Adedayo Ojeleye	General Secretary	
6	Corie McGaughey	Member at Large	

Absence/Regret:

S/N	Name	Position	Remarks
1	Gulam Ramji (GG)	Treasurer	
2	Dawn Malin	Chief Shop Steward	

Agenda:

- ❖ Call to Order / Welcome and Opening Remark
- ❖ Adoption of Agenda
- ❖ Land Acknowledgement
- ❖ Adoption of Agenda
- ❖ Adoption of previous meeting minutes:
 - a. 24-Feb-2026
 - b. 19-Mar-2026
 - c. 16-Apr-2026
 - d. 28-Mar-2026 AGM (awaiting Transcript from Tony)
- ❖ Matter Arising:
 - ❖ Communications: Emails & WhatsApp
 - ❖ Conference & Training:
 - a. Mental Health Course
 - b. UTE Triennial (Delegates & Observers)
 - ❖ Committee members' selection

- ❖ Website minutes update
- ❖ Minute approval tracker
- ❖ Volunteer Appreciation Letters
- ❖ AGM Survey
- ❖ Any other Business
- ❖ Adjournment
- ❖ Closing

Call to Order / Welcome and Opening Remarks

The virtual meeting was called to order by the President at 7:13pm (MST). Members were welcomed, and it was noted that Shrina would need to leave by 8:30pm (MST), so the agenda would be expedited.

Adoption of Agenda

The Agenda was presented to everyone for its review and adoption. **Motion** to adopt the Agenda as presented was:

- ✓ Moved by 1st Vice President and
- ✓ Seconded by 2nd Vice President

Discussion: The Member at Large Corie requested an additional item but later withdrew after confirming it was already included.

Outcome: The motion was unanimously carried

Land Acknowledgement was done by the Secretary.

Approval of previous meeting minutes

Meeting minutes for the following meetings were provided by the Secretary and approvals were given accordingly.

a. February 24, 2026, Minutes

Motion: To adopt the minutes as presented was:

- ✓ Moved by 1st Vice President and
- ✓ Seconded by 2nd Vice President

Outcome: The motion was unanimously carried.

b. March 19, 2026, Minutes

Motion: To adopt the minutes as presented was:

- ✓ Moved by 1st Vice President and
- ✓ Seconded by 2nd Vice President

Outcome: The motion was unanimously carried.

c. April 16, 2026, Minutes

One correction on the Committee's list was to change "Members" column to "Expression of Interest".

Motion: To adopt the minutes as presented was:

- ✓ Moved by 1st Vice President and
- ✓ Seconded by 2nd Vice President

Outcome: The motion was unanimously carried.

d. March 28, 2026 AGM Minutes (awaiting Transcription)

- **AGM Recording Issue**

The AGM recording was not pre-requested, resulting in a \$160 base fee + \$280 archival retrieval fee = \$460 total.

Discussion included:

- Lack of clarity in prior arrangements with ELC.
- Importance of having the recording for transcription and minutes.
- The Secretary located an estimate email showing "No audio requested," confirming the charge was valid.
- It was agreed that the Local must pay to obtain the recording.

Motion: To approve payment of the \$460 fee (or reduced amount if UTE National President, Marc Briere's negotiation or intervention gets us discount).

- ✓ Moved by Member at Large
- ✓ Seconded by 1st Vice President

Outcome: The motion was unanimously carried.

Key Decision: Local 30025 will pay for the AGM recording retrieval.

Matter Arising:

❖ **Communications: Email & WhatsApp**

The President proposed a two-step communication method:

1. Email to Executive and
 2. WhatsApp reminder
- The Member at Large raised concerns about too many WhatsApp threads, causing fatigue.
 - The 1st Vice President emphasized on respectful communication and realistic expectations.
 - Agreement to streamline communication channels and use clear subject lines for action items.

❖ **Conference & Training**

a. Mental Health Course (Calgary) May 21-24, 2026

- The Regional Vice President, Kevin required stewards/frontline workers as participants.
- The Chief Shop Steward was originally to lead but became unavailable.
- The 1st Vice President agreed to lead and escort five new stewards.
- The Secretary raised concerns about communication and email acknowledgment; discussion was held and resolved.

Final Delegates (5 Stewards):

1. Abdifatah Abdullahi Mohamed,
2. Judy Yeoman
3. Yanna Lorence
4. Bernard Brasen
5. Eureka Isemede

Observer: 1 observer approved (the 1st Vice President)

Motion: To approve the steward list was:

- ✓ Moved by the Member at Large and

- ✓ Seconded by the Secretary

Outcome: The motion was unanimously carried.

b. UTE Triennial Convention (Delegates & Observers) Jul 22-25, 2026

- Observers were approved at the AGM.
- Members who purchased airfare may request reimbursement in advance due to credit card billing cycles.

❖ **Committee Members' Selection**

Committee chairs presented names for approval.

Stewards Committee

- **Approved Members:**
 1. Abdifatah Abdullahi Mohamed
 2. Judy Yeoman
 3. Yanna Lorence
 4. Bernard Brasen
 5. Eureka Isemede

Motion: To accept all the names submitted for Steward Committee was:

- ✓ Moved by the Member at Large and
- ✓ Seconded by the Secretary

Outcome: The motion was unanimously carried.

Finance Committee

- **Approved Members:**
 1. Lorenzo Heinrichs
 2. Laurie Carson

Motion: To accept all the names submitted for Finance Committee was:

- ✓ Moved by the Secretary and
- ✓ Seconded by the 1st Vice President

Outcome: The motion was unanimously carried.

Call Centre Committee

- **Approved Members:**
 1. Susan Rousseau
 2. Judy Yeoman
 3. Len Davis
 4. Eureka Isemede

Motion: To accept all the names submitted for Call Center Committee was:

- ✓ Moved by the 2nd Vice President and
- ✓ Seconded by the Secretary

Outcome: The motion was unanimously carried.

Equal Opportunities Committee

Motion: To add Nicole Franson was:

- ✓ Moved by the 1st Vice President and
- ✓ Seconded by the Member of Large

Outcome: The motion was unanimously carried.

Events Committee

Motion: To add Linda Bhatti.

- ✓ Moved by the 3rd Vice President and
- ✓ Seconded by the Member of Large

Outcome: The motion was unanimously carried.

Key Discussion:

- The Member at Large and the 1st Vice President recommended collapsing redundant committees due to low member engagement.
- Agreement to review committee structure at future meetings.

❖ Committee's Leadership & Members

S/N	Committee	Chair	Co-Chair	Interested	Comments
1	Communication	Corie	Dawn	Adedayo	
2	Grievance and Harassment	Dawn	Imy	Shrina, Corie	
3	Occupational Safety and Health	Tony	Adedayo		
4	Finance	Gulam (GG)		Adedayo	Lorenzo Heinrichs and Laurie Carson
5	Equal Opportunities	Shrina	Imy		Nicole
6	Political Action/Mobilization	Imy		Imy	
7	Education	Corie			
8	Staffing	Earl		Imy	
9	Employee Assistance Program (EAP)				
10	Call Centre Forum	Tony	Dawn		Susan Rousseau, Judy Yeoman Len Davis and Eureka Isemede.
11	New Employee	Dawn			
12	Bylaws	Imy	Adedayo	Shrina	
13	Marguerite Stonehouse Memorial	Corie		Shrina	
14	Collective Bargaining	Earl		Imy	
15	Events (formerly AGM)	Shrina	Adedayo	Shrina, GG, Dawn, Imy	Linda Bhatti

***	Stewards	Dawn			Abdifatah Abdullahi Mohamed, Judy Yeoman, Yanna Lorence, Bernard Brasen, Eureka Isemede.
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Website Minutes Update

- All minutes to date have been approved.
- The Secretary and the President will meet to upload all minutes in **PDF format** before end of May 2026.

Minute Approval Tracker

- The Secretary has created a tracker for meeting dates, attendance and approvals.
- Will be shared with the 30025 Local inbox.

Volunteer Appreciation Letters

- Letters have been drafted.
- The Member at Large proposed acknowledging repeat volunteers (e.g., Jackson, Amy's children).
- The Secretary will update letters once provided with names of repeat volunteers.
- **Action:**
- The Secretary and the Member at Large to finalize letter wording.
- The President to send letters once finalized.

AGM Survey

- Survey drafted by the Member at Large.
- Members asked to review and provide feedback.
- Distribution list updated to include all attendees.
- **Action:**
- The 3rd Vice President to review and provide feedback by next day.
- Members to notify the Member at Large of any incorrect names on the distribution list.

Any Other Business

- None raised.

Adjournment

Motion to adjourn the meeting was:

- ✓ Moved by the Secretary and
- ✓ Seconded by the 2nd Vice President

Outcome: The motion was unanimously carried

Closure

The meeting came to an end at 8:41pm.