

September 9, 2019

Executive Meeting Minutes

Attendance: Tamara Wilton, Keegan Gibson, Tony McFetridge, Raj Natarajan, Addie Greer

Regrets: Freada Vanmounis-Clark, GG Ramji

Location: PSAC Office

Meeting starts: 5:40pm

- Tony does role call
- Tony reviews agenda items
 - o Tamara motions to carry agenda
 - Addie seconds
 - Carried unanimously

Agenda Items

Unapproved Minutes

July 26, 2019 – signed and approved

August 7, 2019 – signed and approved

August 9, 2019 – signed and approved

August 20, 2019 – signed and approved

Treasurer report

Tabled

Committee Reports

Tabled, reports will be expected to be reviewed by next meeting

New Shop Stewards

The following individuals have expressed interest in becoming shop stewards: Gareth Thomas, Jen Johnston, Shrina Patel, Emily Archer

Gareth Thomas: Motion to approve **not carried unanimously.**

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Shrina Patel: Motion to approve carried unanimously

Jen Johnston: Motion to approve carried unanimously

Emily Archer: Motion to approve carried unanimously.

Motion to approve Gareth Thomas as Info Steward: Carried unanimously.

Call Centre Committee

The names which have been put forward for the call centre committee are Justina Carpendale, Abou Ba, Brittany Brazeau, Adam Dobirstein. Motion to approve carried unanimously.

Phone Etiquette During Executive Meetings

It is expected that we will be polite and professional in regard to phone usage during executive meetings. This includes setting devices to vibrate, being present in the meeting rather than looking excessively at devices, and above all to just practice “common sense” when using your phone while in a meeting.

ZOOM Meeting Protocol

- Meetings will ideally have 48 hour notice and notifications will be communicated primarily via text message based on overall preference for availability
- Not recorded (no in-camera), no discussion of sensitive topics (ex. grievances)

Rally

- Raj stated that he would like to continue to plan a rally in October
 - o T-shirts can be distributed to members at the rally (Tony has purchased 100 T-shirts on sale from UTE)
 - o Tiny UTE Flags can be distributed (800 flags have been purchased using the \$200 which was overcharged then reimbursed by UTE from T-shirts purchase)
 - o Promote strike training (3 courses are available mid-October)

New Business

Margaret Stonehouse Committee

Raj, Addie, Tamara, and Tony have joined the committee and will assist Raj with the distribution of scholarships

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Website Expenses

Raj advises that costs have been minimal and expensed out of pocket. Discussion of expenses and reimbursement tabled for when treasurer is present.

Committees

Motion by Raj to combine role/responsibilities of Political Action Committee with Communication Committee due to overlap of responsibilities

- Tabled, to be further discussed upon review of bylaws & regulations

In-person Meetings

Tony motions that the Executive will meet at the PSAC office every second Monday of the month. This will encourage regular meetings which can be easily planned ahead for. ZOOM can still be used in the interim, and is encouraged, to keep on top of agenda items so that they do not pile up and cause in-person meetings to go on too long.

- Seconded by Raj
 - o Carried unanimously

Meeting adjourns: 7:30pm