

**Fall 2023 - Winter
2024**



**MARGUERITE STONEHOUSE
SCHOLARSHIP**

The Marguerite Stonehouse Memorial Scholarship will be awarded annually to worthy recipient(s). The terms of selection and granting of the scholarship will be as per our bylaws and regulations (see last page).

APPLICATION DEADLINE: April 27th, 2024.

Please submit applications to 30025@ute-sei.org

If you have any questions, please forward your enquiries to our mailbox (30025@ute-sei.org)

**APPLICATION FORM FOR
UNION OF TAXATION EMPLOYEES SCHOLARSHIP**

NOTE ALL APPLICATIONS MUST BE COMPLETED ON THE PRESCRIBED FORM BELOW

Applicant Information: “Children of members in good standing of Edmonton Local 30025 will be eligible for the scholarship. Children are defined as age 23 or under as of September 15, of the school year (Fall 2023 – Winter 2024) of application.”

Name: _____
(LAST NAME) (FIRST NAME)

Address: _____
(NUMBER AND STREET)

(CITY) (PROVINCE) (POSTAL CODE)

Home Telephone: _____

Email Address: _____

U.T.E. Member Information:

Approximate Date Parent Became a Member: _____

Name: _____ Local: 30025

Office Telephone: _____ City: _____

Parents Work Section: _____

Signature of Applicant

Date

SECTION 1
STATEMENT PERTAINING TO PROGRAM AND CAREER PLANS:

What university/college/institute will you be attending? Please include the name of the city.

What degree are you working towards?

What field do you contemplate entering following graduation?

SECTION 2
STATEMENT OF COMMUNITY INVOLVEMENT:

How are you involved in your community? Feel free to name more than one community which you feel you are a part of!



SECTION 3
STATEMENT OF YOUR UNION INVOLVEMENT OR THAT OF YOUR PARENTS:



SECTION 4
PRIOR ACADEMIC ACHIEVEMENTS:

REQUIRED ATTACHMENTS:

- A 200-300 word essay describing your program of study, your future ambitions, and what (in addition to school) you are doing to achieve your ambitions.
- A copy of the letter of acceptance from the Post-Secondary Institution.
- A copy of your high school transcript
- A copy of approved government ID, such as a driver's license, birth certificate, etc.
- Confirmation of Enrollment or First Term Transcript

ALL DOCUMENTS MUST BE SUPPLIED WITH YOUR APPLICATION OR PROVIDED BEFORE THE CLOSING DATE, OTHERWISE IT WILL BE CONSIDERED INCOMPLETE.

Please note that if awarded the scholarship, the following items will be required:

- Social Insurance Number

Relevant Bylaws and Regulations:

BYLAW 16: *Marguerite Stonehouse Memorial Scholarship*

- 1) The Marguerite Stonehouse Memorial Scholarship will be awarded annually to worthy recipients. The scholarship fund will be limited to two thousand one hundred dollars (\$2,100.00) in any one year. The terms of selection and granting of the scholarships will be as per Regulation 3 - The Marguerite Stonehouse Memorial Scholarship.

REGULATION 3: The Marguerite Stonehouse Memorial Scholarship

- (1) Children of members in good standing of Edmonton Local 30025 will be eligible for the scholarships. Children are defined as age 23 or under as of September 15, of the year of the application.
- (2) The applicants must be registered in a minimum two-year program at a recognized Canadian post-secondary institution. Such institutions may include, but are not limited to, the University of Alberta, the University of Calgary, Grant MacEwen Community College, N.A.I.T., S.A.I.T., and Athabasca University.
- (3) The number of recipients is not to exceed three in any one annual period. In the event that there is more than one successful applicant qualified for a scholarship award, the two thousand one hundred dollars (\$2,100.00) will be shared equally.
- (4) For purpose of the administration of Bylaw 16 (Marguerite Stonehouse Memorial Scholarship), the Executive will appoint a Committee not exceeding five (5) members of the Local, in accordance with Regulation 5.
- (5) The committee shall set a deadline for receipt of applications each year and will not consider applications received without a copy of the High School Transcript and the Letter of Admission from the applicable post-secondary institution, a 200-300 word essay, as per call out and a copy of approved government ID.
- (6) Selection of the three scholarship recipients will be based on: Sections 2, 3 and 4 of the application form a 200-300 word essay (as per the application) and high school transcripts. A marking scale will be set out by the committee to be used during evaluations of the applicants.

- (7) Payment of the scholarship is contingent upon the completion of the first semester of the current academic year at the post -secondary institution. An official transcript of the first semester results must be provided to the Local by the applicant.
- (8) In the event that a successful applicant fails to complete the first semester, the Committee will award the scholarship to the next ranked eligible applicant.
- (9) An applicant may receive the scholarship only once. If the applicant is not successful at any time, the applicant may re-apply in a future year.
- (10) The Committee appointed in accordance with paragraph 4(d), above, will notify the Executive of its decision following the final selection process.
- (11) The Committee shall notify all applicants of the Committee's decision.
- (12) The Committee will request the necessary documentation from the successful applicants.
- (13) Upon receipt of the documentation, the Committee will initiate the payment from the fund.